

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.22
OFFICIAL MINUTES

February 18, 2025 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:32 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Dougherty	Present	Mrs. Kiley	Present	Ms. Romano	Present
Mr. Grant	Present	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent

Sean Cranston, School Business Administrator

Mrs. Hickey read the mission statement.

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

6. Communications

- a. Mrs. McGinty stated that all the board members received a communication in regards to student driving to school.

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7. Board Reports

- a. Student Representative Report - Reyna Dermer, Alex Olan
 - i. Alex reported on the following:
 - 1. Marking Period 3 began recently
 - 2. Scheduling Meetings for next year started this week
 - 3. Wrestling Team won the State Title at Rutgers this past weekend
 - 4. Boys Basketball in Shore Conference Semis tomorrow night vs. CBA
 - 5. Girls Basketball received 2nd seed in State Tournament
 - 6. Hockey team made it to the Shore Conference semifinals
 - 7. Boys and Girls Track are both state sectional champs
 - ii. Reyna Derma reported on the following:
 - 1. Class of 2027 having a clothing drive/sale
 - 2. Performing arts students performed on Valentine's day during lunch
 - 3. Italy trip just returned back this weekend.
 - 4. Fashion Club holding a clothing drive
 - 5. Seniors have a 100 Nights dinner coming up soon.
 - 6. New Idea for school - Charities Volunteer Fair
- b. Education - Mrs. Thompson - February 5, 2025
- c. Finance & Facilities - Mrs. Whitehouse - February 13, 2025
- d. Personnel - Mr. Page - February 14, 2025
- e. Superintendent's Report
 - ❖ Budget Presentation - Curriculum, Student Services, Facilities & Transportation
- Sean Cranston

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	January 2	9:55 a.m.	3 minutes
Lockdown Drill	January 13	2:00 p.m.	5 minutes

Enrollment - 827 as of January 31, 2025

8. Public Comment on Agenda Items

- a. None

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9. ACTION ITEMS

MINUTES

The Superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. January 27, 2025 Special Meeting Minutes
 - b. January 27, 2025 Executive Session Minutes
 - c. February 4, 2025 Special Meeting Minutes
 - d. February 4, 2025 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

PERSONNEL

The Superintendent recommends personnel items #2-5

New Staff Appointments

2. Approval of the Summer Academy Director

Recommend Board approval of Kristen DeMeter as the 2025 RFH Summer Academy Director at a stipend of \$6,000.00.

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Leaves of Absence

3. Approval to Extend Leave of Absence

Recommend Board approval to extend an unpaid Child Care Leave of Absence for employee #5047 from April 11 to June 30, 2025, returning August 27, 2025.

Substitutes / Coaching/Advisor Appointments

4. Approval to Rescind Appointment

Recommend Board approval to rescind the following appointment:

NAME	POSITION
Joseph Novellino	Assistant Boys Tennis Coach

5. Approval of Coaching / Advisor Appointments

Recommend Board approval of the following coaching / advisor appointments:

NAME	SPORT/CLUB	POSITION	STIPEND/STEP
Paul Sernal	Boys Lacrosse - Group III	Assistant Coach	\$4,504 / 3

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board approved Personnel Items 2-5 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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FINANCE

The Superintendent recommends finance items #6-18

Board Secretary's Monthly Certification - January 2025

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

6. Approval of Bill List

Recommend Board approval of the following bill lists dated **February 14, 2025**:

General Fund	\$ 515,069.25
Special Revenue Fund	\$ 15,486.81
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 90,770.91
Unemployment Fund	\$ 7,470.00
Total	\$ 628,796.97
Payroll 02-14-25	\$ 615,135.16
Total Expenditures	\$ 1,243,932.13

7. Approve Board Secretary's Report – January 2025

Recommend Board approval of the Board Secretary's report for **January 31, 2025**.

8. Approve Panda LLC, Cash Reconciliation Report– January 2025

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **January 31, 2025**.

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9. Budget Transfers - January 2025

Recommend Board approval of the budget transfer report for **January 2025**.

10. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **January 31, 2025**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
3-15-25 to 6-15-25	Saturdays 1pm - 8pm	Fair Haven Recreation & Rumson Recreation	Spring Baseball & Softball	Upper Turf Field
3-15-25 to 6-15-25	Sundays 8am - 8pm	Fair Haven Recreation & Rumson Recreation	Spring Baseball & Softball	Upper Turf Field

12. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
5-16-25	6-9 pm	Fair Haven Recreation - Men's Basketball	Men's Game	Gymnasium

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13. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
6-4-25 to 6-6-25	Sean Cranston	NJASBO Annual Conference	\$500	\$550	Full	Atlantic City, NJ
4-7-25 to 4-8-25	Suzanne Crowley	NJPSA Women in Leadership	\$459	\$50	Full	Somerset, NJ
3-19-25	Arianna Hoffman	NJ DOE Advanced K-12 Behavioral Threat Assessment Mgmt Training	\$0	\$0	Full	Berkeley, NJ
3-13-25	Zachary Lorelli	Allentown HS Music Visit	\$0	\$16	Full	Allentown, NJ
3-11-25	Yannell Maglione	NJECC Annual Educational Technology Conference	\$135	\$60	Full	Montclair, NJ
4-7-25 to 4-8-25	Lauren Malaney	NJPSA Women in Leadership	\$459	\$62	Full	Somerset, NJ
3-11-25	Jessica Olszewski	NJECC Annual Educational Technology Conference	\$135	\$60	Full	Montclair, NJ
4-9-25	Jessica Olszewski	Supporting Teachers in Choosing the Right AI Tools for their classrooms	\$50	\$0	Half AM	Virtual
2-20-25	Hannah Phillips	Tour of Family Resource Associates (FRA)	\$0	\$0	Half PM	Red Bank, NJ
Various	Paul Spernal	Fundamentals of	\$60	\$0	Own	Online

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		Coaching			Time	
3-27-25	Marisa Stefani	Handle With Care Instructor Recertification Training	\$525	\$37	Full	Cherry Hill, NJ

14. Ratify Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board to ratify the approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
2-17-25	Susan Shay	Site Tour Fort Monmouth Day Program	\$0	\$0	Half PM	Oceanport, NJ
2-18-25	Eric Zullo	NJSIAA Ice Hockey Seeding Meeting	\$0	\$46	Full	Robbinsville, NJ

15. Approval of BID For Cafeteria HVAC Upgrades

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson - Fair Haven Board of Education ("Board")** to seek a single contract for Cafeteria HVAC Upgrades at the Rumson-Fair Haven Regional High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and applicable SDA regulations; and

WHEREAS, on Tuesday, February 11, 2025, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Base Bid	Total Bid
L&M Heating and Cooling	\$540,000.00	\$540,000.00

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EACM Corp.	\$640,000.00	\$640,000.00
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WHEREAS, the lowest bid for the Project was submitted by L&M Heating and Cooling whose bid has been reviewed and deemed compliant with the bid specifications, SDA regulations, and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to L&M Heating and Cooling as the lowest responsible bidder at the total amount of \$540,000.00, which includes an allowance for unforeseen conditions of \$50,000.00.

16. Approval of SEMI Waiver

Recommend the Board of Education submit a SEMI Waiver request as it has fewer than 40 Special Education-Medicaid Eligible students and efforts to participate in SEMI would not be cost effective.

17. Approval of Pit Orchestra Consultants for the 2025 Spring Musical

Recommend Board approval of the following pit orchestra consultants for the Spring Musical at a stipend of \$599 per person to cover the 3 rehearsals and 5 performances.

No.	Name	Instrument
1	Dunkak, Christopher	Guitar
2	Cheyette, Mel	Bass
3	Monaco, Michael	Drum Set
4	Ferrante, Samuel	Percussion
5	Gunther, Kevin	Trumpet 1
6	Bender, Tom	Trumpet 2
7	Lebitsch, John	Trombone

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8	Hanna, Steven	Reed 1
9	Amato, Matthew	Reed 2
10	Sammond, Robert	Keyboard 1
11	Harjes, John	Keyboard 2

18. Approval of High Focus Treatment Centers

Recommend Board approval of High Focus Treatment Center to provide Fit-To-Return Assessment Services to RFH for the 2024-2025 school year at a cost of \$350.00 per assessment.

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse the Board approved Finance Items 6-18 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #19-24

19. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
February 20	Red Bank Primary School Juanitos, Red Bank	Spanish V	Yannell Maglione Patricia Beattie

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February 22 March 14 March 15	Bridgewater Raritan High School Hunterdon Central Regional High School	Forensics & Debate	Aubrey Torta
February 25	St. George Church	French Club	Martin Januario Thomas January
February 26	Forrestdale	Chinese II Honors Chinese III Honors	Huiwen Chen
March 11	Forrestdale	Jazz Band Music Ensemble	Zachary Lorelli Seth Herman
March 15	Jersey Shore Science Fair	Honors Biology	Valerie Kilar

20. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
March 3 - 17	National Art Honor Society	Kristen Lanfrank	Lollipop Sale
April 7	Class of 2026	Alyssa Schulte	Chipotle Fundraiser
May 19	Cheerleading	Jessica Bellavance	Cheer Stunt Clinic

21. Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000095	1/7 - 2/4/2025 12 hours per week	Medical	RFH Faculty / \$55/hour
27001010	1/21 - 4/2025 <i>pending doctor's recommendation</i> 10 hours per week	Medical	RFH Faculty / \$55/hour

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22. Approval of Revised Curricula

Recommend Board approval of the following revised curricula:

- Honors College Calculus
- Multivariable Calculus

23. Approval of New Textbooks

Recommend approval of the following new textbooks:

- The House in the Cerulean Sea
- The Cultural Landscape: An Introduction to Human Geography 14th Edition

24. Approval of the 2025 Extended School Year Program

Recommend Board approval of the 2025 extended school year program beginning July 1 through August 7, 2025, 8:30 a.m. to 12:30 p.m. Mondays through Thursdays.

Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mrs. Kiley, the Board approved Education Items 19-24 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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POLICY & PLANNING

The Superintendent recommends Policy item #25

25. Approval of Second Reading of Policies and Regulations

Recommend Board approval of the second reading of the following policies and regulations:

- Policy 5512 - Harassment, Intimidation, or Bullying
- Policy 5533 - Student Smoking
- Policy 5710 - Student Grievance
- Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Policy 8500 - Food Services
- Policy 9320 - Cooperation with Law Enforcement Agencies
- Regulation 9320 - Cooperation with Law Enforcement Agencies

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse, the Board approved Policy & Planning Items 25 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

12. Public Comment - None

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13. Executive Session

On a **MOTION** made by Mrs. Kiley and seconded by Mr. Page the Board by unanimous roll call vote, moved to Executive Session at 7:29 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on February 18, 2025 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Personnel
- ❖ Attorney/Client Privilege

13. Reconvene Public Session

On a **MOTION** by Mr. Page seconded by Mr. Dougherty, the Board by unanimous roll call vote returned to open Public Session at 7:35 p.m.

15. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Grant, seconded by Mrs. Whitehouse, and carried by unanimous roll call vote the Board adjourned the meeting at 7:36 p.m.

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Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School